

University of Glasgow

Business Continuity Governance Board

Minute of meeting held at 11.30am on 23rd of June 2021 via Zoom

Present: Selina Woolcott (HSW), Liz Broe (Arts), Billy Howie (CoSS), Diane Montgomery (IT), David Duncan (Convenor), Cyril Pacot (CoSE)

In Attendance: Debbie Beales (Clerk)

Apologies: Paul Fairie (MVLS)

1. Minute from the last meeting

The Minute from the last meeting was approved.

2. BC Risk Register (SW)

The Board discussed the need for a business continuity risk register and agreed that all risks should be listed in existing risk registers at College/School/HSW level. The Board decided that, rather than looking at all strategic risk registers, Selina will work with the Director of Risks and Projects to ensure that the BCGB is kept updated.

The BCGB concluded that the most foreseeable incidents requiring emergency management are:

- Crime/terrorism
- Pandemic
- Strike action/demonstration/civil unrest
- Adverse weather
- Data breach
- International crisis
- Fire/flood
- Chemical/biological/other major safety incident
- Power system failure/compromise
- Suspicious object/bomb threat

3. Covid – lessons learned exercise for Estates and other US (SW)

Selina informed the Board that as Estates had not been represented at the previous exercise, a second exercise will be held on the 27th of August. This will be facilitated by Pamela Loughlin, Head of Safety, Health and Wellbeing at Strathclyde University and Dave Waterston, Head of Risk and Resilience at UWS.

4. IT Security (DM)

Diane informed the Board that over 1000 staff have already signed up for multifactorial authentication (MFA). All staff will be required to sign up for MFA by the 1st of August to ensure that users can't login to a device without authenticating who they are. David informed the Board that a working group, reporting to SMG, has been established to

coordinate the University's approach to cyber security and agreed to email an update document, recently shared with Court, to the Board.

5. Covid update

Selina informed the Board that the current guidance from the Scottish Government states that Glasgow should be at level zero protection from the 19th of July. This would mean 1M distancing inside and 0M outside. It is hoped that from the 9th of August there will be no social distancing. Moving forward, face masks will continue to be mandatory on public transport and in shops.

6. AOCB

There was no AOCB.

7. Date of next meeting

The next meeting of the BCGB will take place in September 2021 (exact date TBA).